

**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE**

**AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE, AND SERVICES**



Contract Number: 47QTCA18D007S

Special Item Number 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

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Business Size / Status: Other Than Small Business

Period Covered by Contract: March 2, 2018 - March 1, 2023

Pricelist current through Contract Award, dated 2 March 2018.

Products and ordering information in this Authorized FAS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (www.gsadvantage.gov).



SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



132-51STLOC: Section 211 of the E-Government Act of 2002 (the Act) amended the Federal Property and Administrative Services Act to allow for "Cooperative Purchasing." Cooperative Purchasing allows for the Administrator of General Services to provide states and localities access to certain items offered through the General Services Administration's (GSA's) [Federal Supply Schedule 70](#), Information Technology (IT) Schedule contract. The information technology available to state and local governments includes automated data processing equipment (including firmware), software, supplies, support equipment, and services.

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3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 112636576
Block 30: Type of Contractor: C. Large Business
Block 31: Woman-Owned Small Business – NO
Block 37: Contractor's Taxpayer Identification Number (TIN): 54-1233442
Block 40: Veteran Owned Small Business (VOSB): NO

- 4a. CAGE Code: 1CZ82
- 4b. Contractor has registered in the System for Award Management (SAM).

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51 / 132-51STLOC	As negotiated between the Contractor and the Ordering Activity

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

c. i. SIN 132-54 and SIN 132-55, ACCELERATED SERVICE DELIVERY (7 calendar days or less): the time required for COMSATCOM services to be available after order award. Under Accelerated Service Task Orders, service acceptance testing, unless otherwise required by the satellite provider or host nation, shall be deferred until Ordering Activity operations permit.

ii. SIN 132-54 and SIN 132-55, TIME-CRITICAL DELIVERY (4 hours or less): the time required for COMSATCOM services to be available after order award. Under Time-Critical Task Orders, service acceptance testing unless otherwise required by the satellite provider or host nation shall be deferred until Ordering Activity operations permit. Time-Critical Delivery shall be predicated on the availability of COMSATCOM transponded capacity (contracted bandwidth and power, pre-arranged Host Nation Agreements, frequency clearance) or COMSATCOM subscription services (bandwidth, terminals, network resources, etc.).

iii. For SIN 132-54 and SIN 132-55, EXTENDED SERVICE DELIVERY TIMES: the time required under extenuating circumstances for COMSATCOM services to be available after order award. Such extenuating circumstances may include extended time required for host nation agreements or landing rights, or other time intensive service delivery requirements as defined in the individual requirement. Any such extended delivery times will be negotiated between the Ordering Activity and Contractor.



7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
- a. Prompt Payment Discounts: **No; Standard Payment Terms are Net 30 Days**
 - b. Quantity: **None Offered**
 - c. Dollar Volume: **2.0% Discount on GSA labor for orders with a guaranteed value above \$500,000**
 - d. Other Special Discounts (i.e. Government Education Discounts, etc.): **None Offered**

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

10. **SMALL REQUIREMENTS:** The minimum dollar of orders to be issued is **\$100.00**.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order for the following Special Item Numbers (SINs) is **\$500,000**:
Special Item Number 132-51 – Information Technology Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS**

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act.

Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

N/A, DOMESTIC DELIVERY ONLY

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.aac.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.



25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under



this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 Contract Terms and Conditions –Commercial Items (MAR 2009) (Deviation I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 Contract Terms and Conditions –Commercial Items (MAR 2009) (Alternate I – OCT 2008) (Deviation I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any

entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (Alternate I – OCT 2008) (Deviation I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (Alternate I – OCT 2008) (Deviation I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor guarantees the satisfactory completion of all IT Services performed under the contract, and shall exercise sufficient diligence to ensure the technical correctness and accuracy of the services performed. The Contractor shall perform at its sole expense, and services that are determined by the Government to be deficient, in order to ensure the satisfactory completion of such services.

b. The Contractor further guarantees that all personnel utilized in the performance of IT Services under the contract shall have the education, experience and expertise. Please refer to AAC's Services - Skill Category Descriptions that provide a description of IT Services offered under SIN 132-51. This section describes employee labor categories, employee responsibilities, employee experience, and employee education with AAC's GSA Schedule Pricelist that follows.

c. Other Direct Costs (ODCs) are available outside the scope of this contract. These costs will be negotiated separately with the ordering agency per the guidelines set forth in the FAR. For travel, Agencies are to follow the Federal Travel Regulations or Joint Travel Regulations, as applicable.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

AAC Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Bruce E. Rhinehart (703) 918-6363 or Yvonne Adair (703) 918-6313.**

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number **47QTCA18D007S**, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

GSA LABOR CATEGORY DESCRIPTIONS – SIN 132-51 / 132-51STLOC

AAC Inc. (AAC)’s commercial practices include the education / experience substitutions identified below. In order to be consistent with commercial practices, AAC incorporates their commercial education / experience substitution methodology to all GSA labor categories.

Due to the availability or limitation of education, occasionally substitution of experience as referenced below for a professional labor type with additional years of experience will be provided per the approval of the federal agency acquiring the service

Experience Substitutions Methodology:

Required Education	Actual Education	Additional Experience Credited
Masters Degree	Ph.D.	4 years
Bachelors Degree	Ph.D.	6 years
Bachelors Degree	Masters Degree	2 years
Associates Degree	Masters Degree	4 years
Associates Degree	Bachelors Degree	2 years
High School Diploma	Bachelors Degree	4 years

Education Substitutions Methodology:

Actual Education	Required Education	Additional Experience Required
None	High School Diploma	2 years
High School Diploma	Bachelors Degree	4 years
High School Diploma	Masters Degree	6 years
Associates Degree	Bachelors Degree	2 years
Associates Degree	Masters	4 years
Bachelors Degree	Masters Degree	2 years
Bachelors Degree	Ph.D.	6 years
Masters Degree	Ph.D.	4 years

Title:	ANALYST I
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Analyst I shall have at least one (1) year of relevant professional experience.
Functional Responsibilities:	Under supervision, performs analysis of computer and communications / network systems, performs systems installation of computer operating systems, network, applications software, and computer network hardware for Information Technology services. Provides hotline support to customers.

Title:	ANALYST II
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Analyst I shall have at least two (2) years of relevant professional experience.
Functional Responsibilities:	Under supervision, performs analysis of computer and communications / network systems, performs systems installation of computer operating systems, network, applications software, and computer network hardware for Information Technology services. Provides hotline support to customers.

Title:	APPLICATIONS DEVELOPER II
Minimum Education:	This resource shall have a Bachelors degree in computer science or in a relevant field preferred.
Minimum / General Experience:	The Applications Developer II shall have at least five (5) years of relevant professional experience including assisting in complex programs with interdisciplinary project teams.
Functional Responsibilities:	Under general supervision, formulates and defines systems scope and objectives through research and fact finding to develop or modify moderately complex information systems. Prepares detailed specifications from which programs will be written. Designs, codes, tests, debug documents and maintains those programs. Competent to work on most phases, but requires guidance in other phases for Information Technology services

Title:	APPLICATIONS DEVELOPER III
Minimum Education:	This resource shall have a Masters degree in computer science or in a relevant field preferred.
Minimum / General Experience:	The Applications Developer III shall have at least five (5) years of relevant professional experience including assisting in complex programs with interdisciplinary project teams.
Functional Responsibilities:	Acts independently, under general direction, formulates/designs systems scope and objectives. Devises or modifies procedures to solve complex problems. Responsible for program design, coding, testing, debugging and documentation for Information Technology services. Has full technical knowledge of all phases of applications systems analysis and programming.

Title:	COMMUNICATIONS ENGINEER I
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or in a relevant field preferred.
Minimum / General Experience:	The Communications Engineer I shall have at least one (1) year of relevant professional experience including assisting, under general supervision, with interdisciplinary project teams in support of communications, including installation and administration of local and wide area networks
Functional Responsibilities:	Has knowledge in one or more aspects of communication network architects. May possess broad knowledge in network integration, network interoperability, communication technologies or network protocols for Information Technology services.

Title:	COMMUNICATIONS ENGINEER II
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or in a relevant field preferred.
Minimum / General Experience:	The Communications Engineer II shall have at least two (2) years of relevant professional experience including assisting, under general supervision, with interdisciplinary project teams in support of communications, including installation and administration of local and wide area networks
Functional Responsibilities:	Has knowledge in one or more aspects of communication network architects. May possess broad knowledge in network integration, network interoperability, communication technologies or network protocols for Information Technology services.

Title:	COMMUNICATIONS ENGINEER III
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or in a relevant field preferred.
Minimum / General Experience:	The Communications Engineer III shall have at least four (4) years of relevant professional experience including assisting, under general supervision, with interdisciplinary project teams in support of communications, including installation and administration of local and wide area networks
Functional Responsibilities:	Leads, analyzes, planning, design, engineering, implementation management or support of communications systems to include local, wide, and metropolitan area networks and information technology infrastructure which could include fiber optics, cable, copper cable, FDDI, RF, DSP, Tempest. Documents the existing Information Technology architectures, designs the target architecture, and provides migration strategies.

Title:	COMMUNICATIONS ENGINEER IV
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or in a relevant field preferred.
Minimum / General Experience:	The Communications Engineer IV shall have at least five (5) years of relevant professional experience including assisting, under general supervision, with interdisciplinary project teams in support of communications, including installation and administration of local and wide area networks
Functional Responsibilities:	Leads, analyzes, planning, design, engineering, implementation management or support of communications systems to include local, wide, and metropolitan area networks and information technology infrastructure which could include fiber optics, cable, copper cable, FDDI, RF, DSP, Tempest. Documents the existing Information Technology architectures, designs the target architecture, and provides migration strategies.

Title:	CONSULTANT
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, or in a relevant field preferred.
Minimum / General Experience:	The Consultant shall have at least two (2) years of relevant professional experience including experience with interdisciplinary project teams
Functional Responsibilities:	Specialist, expert and experienced in a particular technology. Produces innovative solutions to problems. Consultants apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions. Consultants provide subject matter expertise in various Information Technology areas. A Consultant is qualified to perform such tasks as, but limited to: Plan and manage the work of information technology systems project teams; Design and implement new organization structures; Assist an organization translate its vision and strategy into core technology and business processes; Lead clients through streamlining, reengineering and transforming IT related business processes.

Title:	ENGINEER I
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Engineer I shall have at least one (1) year of relevant professional experience supporting interdisciplinary project teams for network engineering project tasks
Functional Responsibilities:	Under supervision, performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks including personnel, hardware, software and support facilities and/or equipment for Information Technology services.

Title:	ENGINEER II
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Engineer II shall have at least two (2) years of relevant professional experience supporting interdisciplinary project teams for network engineering project tasks
Functional Responsibilities:	Under supervision, performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks including personnel, hardware, software and support facilities and/or equipment for Information Technology services.

Title:	ENGINEER III
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Engineer III shall have at least three (3) years of relevant professional experience supporting interdisciplinary project teams for network engineering project tasks
Functional Responsibilities:	Under supervision, performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks including

	personnel, hardware, software and support facilities and/or equipment for Information Technology services .
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Title:	ENGINEER IV
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Engineer IV shall have at least four (4) years of relevant professional experience leading/ supporting interdisciplinary project teams for network engineering project tasks
Functional Responsibilities:	Performs a variety of network engineering tasks, either independently or under supervision, which is broad in nature and is concerned with the design and implementation of integrated networks including personnel, hardware, software and support facilities and/or equipment for Information Technology services.

Title:	HELP DESK I
Minimum Education:	This resource shall have an Associates degree
Minimum / General Experience:	The Help Desk I shall have at least three (3) years of relevant professional experience, including assisting under supervision the activities of a project team for the help desk function
Functional Responsibilities:	Serves as the point of contact for troubleshooting hardware/software, PC and printer problems. Provides phone and in person support to users in the areas of email, directories, standard Windows desktop applications and applications developed under the contract for Information Technology services.

Title:	HELP DESK II
Minimum Education:	This resource shall have an Associates degree
Minimum / General Experience:	The Help Desk II shall have at least three (3) years of relevant professional experience, including assisting the managing of a project team for the help desk function
Functional Responsibilities:	Serves as the point of contact for troubleshooting hardware/software, PC and printer problems. Provides phone and in person support to users in the areas of email, directories, standard Windows desktop applications and applications developed under the contract for Information Technology services.

Title:	HELP DESK III
Minimum Education:	This resource shall have an Associates degree in computer science, business, or a relevant field preferred.
Minimum / General Experience:	The Help Desk III shall have at least three (3) years of relevant professional experience, including managing project team(s) for the help desk function
Functional Responsibilities:	Manages the help desk function and personnel. Provides daily supervision and direction to staff who are responsible for phone and in person support to users in the area of email, directories, standard Windows desktop applications and applications developed or deployed under the contract. The personnel serve as the first point of contact for troubleshooting hardware/software, PC and printer problems for Information Technology services .

Title:	PROJECT MANAGER
Minimum Education:	This resource shall have a Bachelors degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Project Manager shall have at least seven (7) years of relevant professional experience including experience leading interdisciplinary project teams
Functional Responsibilities:	Manages engineers, analysts, technicians and others in the performance and delivery on a contract. Tasks may include systems design, analysis, programming, evaluation, installation, testing and application. Responsible for administrative direction of contracts for Information Technology services .

Title:	SENIOR TECHNOLOGIST
Minimum Education:	This resource shall have a Masters degree in computer science or in a relevant field preferred.
Minimum / General Experience:	The Senior Technologist shall have at least 10 years of relevant specialized Information Technology experience in the area of technology expertise and/or the state of the art technology, including experience leading large, interdisciplinary project teams
Functional Responsibilities:	Provides guidance and multi-disciplined leadership to evaluate client's needs and develop effective solutions on a cost-effective basis for Information Technology Systems. Plans, develops and administers policies covering broad function areas. Oversees the work of staff and senior level professionals. Schedules and allocates work, provides advice, guidance and training to subordinates. May lead or coordinate complex task project teams. Provides competent leadership, and highly specialized and technical guidance to hardware, software and telecommunications complex challenges. Has detailed specialized experience in recent or rare technologies. Simultaneously plans, manages, and provides technical oversight. Designs and builds relational databases. Performs data access analysis design, and archive/recovery design and implementation. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, and metadata repository creation. Translates business needs into long-term architecture solutions. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

Title:	SENIOR TRAINING SPECIALIST
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, business, or a relevant field preferred.
Minimum / General Experience:	The Senior Training Specialist shall have at least four (4) years of relevant professional experience including experience providing instruction on commercial off-the-shelf (COTS) applications, operating systems, and customized software.
Functional Responsibilities:	Organize, prepare and conduct complex training and educational programs for Information Technology systems or user personnel. May design and develop programs, maintain records of training activities, employee progress and program effectiveness. Competent to work at the highest level of all phases of information systems training including traditional classroom instruction, computer assisted instruction, interactive computer assisted instruction and interactive video. Develop, maintain, and enhance training curriculum. Provide scheduled formal and/or informal training classes to system users to increase user competence and minimize user problems.

Title:	SYSTEMS ANALYST I
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Systems Analyst I shall have at least five (5) years of relevant professional experience including experience supporting interdisciplinary project teams
Functional Responsibilities:	Under general supervision, performs systems analysis of computer and communications / network systems, performs systems installation of computer operating systems, network, application software, and computer network hardware for Information Technology Services. Provides hotline support to customers.

Title:	SYSTEMS ANALYST II
Minimum Education:	This resource shall have a Masters degree in computer science, information systems, engineering, or a relevant field preferred.
Minimum / General Experience:	The Systems Analyst II shall have at least five (5) years of relevant professional experience including experience supporting large, interdisciplinary project teams
Functional Responsibilities:	Performs systems analysis of computer and communications / network systems. Oversees the overall installation of computer operating systems, network, and application software for Information Technology Services. Has the ability to adapt to new situations and environments.

Title:	SYSTEMS ENGINEER I
Minimum Education:	This resource shall have a Bachelors degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Systems Engineer I shall have at least two (2) years of relevant professional experience including experience working under supervision with interdisciplinary project teams in support of complex network and engineering tasks
Functional Responsibilities:	Under supervision, defines and executes systems engineering activities. These activities may include planning, performance management, testing, validation, bench-marking and documentation for Information Technology Services .

Title:	SYSTEMS ENGINEER II
Minimum Education:	This resource shall have a Bachelors degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Systems Engineer II shall have at least five (5) years of relevant professional experience including experience working with interdisciplinary project teams in support of complex network and engineering tasks
Functional Responsibilities:	Under general supervision, defines and executes systems engineering activities. These activities may include planning, performance management, testing, validation, bench-marking and documentation for Information Technology Services.

Title:	SYSTEMS ENGINEER III
Minimum Education:	This resource shall have a Bachelors degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Systems Engineer III shall have at least seven (7) years of relevant professional experience including experience participating with interdisciplinary project teams in support of complex network and engineering tasks
Functional Responsibilities:	Defines and executes system engineering activities. These activities may include planning, performance management, testing, validation, bench-marking and documentation for Information Technology Services.

Title:	SYSTEMS ENGINEER IV
Minimum Education:	This resource shall have a Masters degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Systems Engineer IV shall have at least seven (7) years of relevant professional experience including experience leading interdisciplinary project teams in support of complex network and engineering tasks
Functional Responsibilities:	Provides a wide variety of network analysis and engineering tasks in the design and implementation of integrated networks. Acts as a lead in defining and executing systems engineering activities including planning, testing, validation and staffing for Information Technology Services .

Title:	TASK MANAGER
Minimum Education:	This resource shall have a Bachelors degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Task Manager shall have at least five (5) years of relevant professional experience including experience supporting interdisciplinary project teams
Functional Responsibilities:	On major contracts assists the technical director or project manager in the administrative direction of the contract including status reports, task assignments, budgeting and time reporting. Leads team on system projects or significant segment of large complex Information Technology Service projects. Analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. Provides technical direction and review of enterprise wide development tasks, including the review of work products for correctness, adherence to the design concept and to user standards. Makes recommendations, if needed, for approval of major systems installations. Acts as the functional/ technical lead for the specific pieces of the project effort. Serves as the technical interface and point of contact with client program authorities and representatives on technical issues. Provides support on program/project operations by reviewing procedures, planning and execution of the technical, programming, and maintenance effort and monitoring and reporting progress.

Title:	TASK TECHNICAL LEAD
Minimum Education:	This resource shall have a Bachelors degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Task Technical Lead shall have at least seven (7) years of relevant professional experience including experience supporting interdisciplinary project teams
Functional Responsibilities:	Provides direct customer interface at the task leader level for Information Technology Services. Assists in development of a plan describing the technical approach, organizational resources and management controls to be employed to meet the cost performance and schedule requirements.

Title:	TECHNICAL DIRECTOR
Minimum Education:	This resource shall have a Masters degree in computer science or a relevant field preferred.
Minimum / General Experience:	The Technical Director shall have at least 10 years of relevant professional experience including experience leading large, interdisciplinary project teams
Functional Responsibilities:	Oversees a wide variety of projects in functional areas for Information Technology Services. Functional areas include engineering, systems analyst, and quality control. Focal point for the client. Confers with client and project manager to provide technical advice and to assist with problem resolution. The Technical Director plans, organizes, and controls overall activities of database and/or other related technology systems. Responsibilities include monitoring standards, systems, and procedures as they relate to development, design and integration; defining the scope of the technical function; organizing the system function; documenting activities, procedures, and results; and managing IT related security, and/or application server configuration/support.

Title:	TECHNICAL WRITER / EDITOR
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, business, or a relevant field preferred.
Minimum / General Experience:	The Technical Writer / Editor shall have at least two (2) years of relevant professional experience including experience in writing, preparing, and compiling computer system documentation.
Functional Responsibilities:	Assists in collecting, editing and organizing information required for preparation of manuals, training materials, guides, and other reports and deliverables. Prepares and edits Information Technology system documentation incorporating information provided by the user, specialist, analyst, and programmer personnel. Interprets technical documentation standards and prepares documentation according to the standards and prepares documentation according to the standards. Researches, writes, and edits materials for related reports, manuals, briefs, proposals, instructional material, catalogs, technical publications, and/or software and hardware documentation. Obtains technical data from independent observation, review with technical staff members, and/or studies of published materials and existing documentation. Writes, edits, and types reports, studies, and presentation material of technical information for both technical and non-technical audience.

Title:	TECHNICIAN II
Minimum Education:	This resource shall have an Associates degree
Minimum / General Experience:	The Technician II shall have at least two (2) years of relevant professional experience including experience supporting interdisciplinary project teams for network engineering tasks including hardware and software support
Functional Responsibilities:	Works under supervision to perform a variety of network engineering tasks which are broad in nature, including the design and implementation of integrated networks, hardware, software and support facilities and/or equipment, engineering research, design development, and customer specifications for Information Technology Services.

Title:	TECHNICIAN III
Minimum Education:	This resource shall have an Associates degree
Minimum / General Experience:	The Technician III shall have at least three (3) years of relevant professional experience including experience supporting interdisciplinary project teams for network engineering tasks including hardware and software support
Functional Responsibilities:	Works under supervision to perform a variety of network engineering tasks which are broad in nature, including the design and implementation of integrated networks, hardware, software and support facilities and/or equipment, engineering research, design development, and customer specifications for Information Technology Services.

Title:	TECHNICIAN IV
Minimum Education:	This resource shall have an Associates degree
Minimum / General Experience:	The Technician IV shall have at least four (4) years of relevant professional experience including experience leading/supporting interdisciplinary project teams with minimum supervision for network engineering tasks including hardware and software support
Functional Responsibilities:	Works under supervision to perform a variety of network engineering tasks which are broad in nature, including the design and implementation of integrated networks, hardware, software and support facilities and/or equipment, engineering research, design development, and customer specifications for Information Technology Services.

Title:	TRAINING SPECIALIST
Minimum Education:	This resource shall have a Bachelors degree in computer science, information systems, business, or a relevant field preferred.
Minimum / General Experience:	The Training Specialist shall have at least two (2) years of relevant professional experience including experience providing instruction on commercial off-the-shelf (COTS) applications, operating systems, and customized software.
Functional Responsibilities:	Develop state-of-the-art curricula, materials and handbook for Information Technology Services. Conduct training classes and provide training overviews for Information Technology Services . Conduct and report on training evaluations for Information Technology Services.

GSA PRICE LIST – SIN 132-51 / 132-51STLOC

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
132-51	Analyst I	\$ 89.35	\$ 90.87	\$ 92.41	\$ 93.98	\$ 95.58
132-51	Analyst II	\$ 107.22	\$ 109.05	\$ 110.90	\$ 112.79	\$ 114.70
132-51	Applications Developer II	\$ 143.13	\$ 145.57	\$ 148.04	\$ 150.56	\$ 153.12
132-51	Applications Developer III	\$ 159.23	\$ 161.94	\$ 164.69	\$ 167.49	\$ 170.34
132-51	Communications Engineer I	\$ 115.37	\$ 117.33	\$ 119.32	\$ 121.35	\$ 123.41
132-51	Communications Engineer II	\$ 125.09	\$ 127.21	\$ 129.38	\$ 131.58	\$ 133.81
132-51	Communications Engineer III	\$ 131.88	\$ 134.12	\$ 136.40	\$ 138.72	\$ 141.08
132-51	Communications Engineer IV	\$ 139.71	\$ 142.08	\$ 144.50	\$ 146.95	\$ 149.45
132-51	Consultant	\$ 188.46	\$ 191.67	\$ 194.93	\$ 198.24	\$ 201.61
132-51	Engineer I	\$ 89.35	\$ 90.87	\$ 92.41	\$ 93.98	\$ 95.58
132-51	Engineer II	\$ 99.27	\$ 100.96	\$ 102.68	\$ 104.42	\$ 106.20
132-51	Engineer III	\$ 107.78	\$ 109.61	\$ 111.47	\$ 113.37	\$ 115.30
132-51	Engineer IV	\$ 115.37	\$ 117.33	\$ 119.32	\$ 121.35	\$ 123.41
132-51	Help Desk I	\$ 67.56	\$ 68.71	\$ 69.87	\$ 71.06	\$ 72.27
132-51	Help Desk II	\$ 76.34	\$ 77.64	\$ 78.96	\$ 80.30	\$ 81.67
132-51	Help Desk III	\$ 89.35	\$ 90.87	\$ 92.41	\$ 93.98	\$ 95.58
132-51	Project Manager	\$ 162.49	\$ 165.25	\$ 168.06	\$ 170.92	\$ 173.82
132-51	Senior Technologist	\$ 268.07	\$ 272.63	\$ 277.26	\$ 281.98	\$ 286.77
132-51	Senior Training Specialist	\$ 120.63	\$ 122.69	\$ 124.77	\$ 126.89	\$ 129.05
132-51	Systems Analyst I	\$ 149.51	\$ 152.05	\$ 154.64	\$ 157.27	\$ 159.94
132-51	Systems Analyst II	\$ 159.23	\$ 161.94	\$ 164.69	\$ 167.49	\$ 170.34
132-51	Systems Engineer I	\$ 143.13	\$ 145.57	\$ 148.04	\$ 150.56	\$ 153.12
132-51	Systems Engineer II	\$ 160.84	\$ 163.57	\$ 166.35	\$ 169.18	\$ 172.06
132-51	Systems Engineer III	\$ 168.88	\$ 171.75	\$ 174.67	\$ 177.64	\$ 180.66
132-51	Systems Engineer IV	\$ 176.94	\$ 179.94	\$ 183.00	\$ 186.12	\$ 189.28
132-51	Task Manager	\$ 112.08	\$ 113.99	\$ 115.92	\$ 117.89	\$ 119.90
132-51	Task Technical Lead	\$ 162.49	\$ 165.25	\$ 168.06	\$ 170.92	\$ 173.82
132-51	Technical Director	\$ 256.69	\$ 261.05	\$ 265.49	\$ 270.00	\$ 274.59
132-51	Technical Writer/Editor	\$ 94.90	\$ 96.52	\$ 98.16	\$ 99.82	\$ 101.52
132-51	Technician II	\$ 60.32	\$ 61.35	\$ 62.39	\$ 63.45	\$ 64.53
132-51	Technician III	\$ 68.22	\$ 69.38	\$ 70.56	\$ 71.76	\$ 72.98
132-51	Technician IV	\$ 76.34	\$ 77.64	\$ 78.96	\$ 80.30	\$ 81.67
132-51	Training Specialist	\$ 88.46	\$ 89.97	\$ 91.50	\$ 93.05	\$ 94.63